



Commercial and Residential
Design and Build
General Contracting
Construction Management

**Total Construction and Land Development
Services since 1979**

Downloading and Printing Instructions

Viewing Electronically

- Go to www.jscatesconstruction.com
- Click on Plan Room on the left hand side
- Click on the plan or spec. section you wish to open and use the zoom feature to better view the plans.

Downloading Procedures

- Open the plan or spec. section you wish to download
- Click "File" and scroll to "Save As" and save the item in your desired place.

Printing Once Downloaded

- Open the file you wish to print
- Go to "Tools", "Select and Zoom", and click on "Snap-shot Tool"
- Next highlight the area you wish to print
- Then click "File", "Print"
- Once print menu appears go to page scaling and select "None"
- This allows you to print your selection, and it will print to scale.

Printing Paper Plans

Contact Franz Reprographics at 763.503.3401, for downloading and payment procedures.

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